

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

D R A F T

Minutes from the Parish Council Meeting of Monday 15th June 2026

Present:

Cllr Stephen Andrews (Chair)

Cllr Karen Saunders

Cllr Debbie Watson

Cllr Sarah Newman

Cllr John O'Connell

Cllr Steve Bruton

GC Cllr Dom Morris

Teresa Griffin (KPC Clerk)

Member of the public: -

Helen Cheese-Probert

1. **Apologies:** Cllr Christine Nugent, CD Cllr Tristan Wilkinson and CD Cllr Helene Mansilla
2. **Minutes:** Minutes of the Annual Parish Council Meeting held on 18th May 2026 were approved.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:** None
6. **Questions/comments from members of the public:** None
7. **County Councillor's Report** – Cllr Dom Morris reported –
 - It is interesting to hear your issues surrounding activity at RAF Fairford and I am happy to support you in whatever way I can.
 - There is a motion for next week's cabinet meeting on re-implementing Community Speed Watch.
 - I was pleased to hear that Sarah Newman has been put forward as a Kempsford School Governor. Sarah advised that she has to call in at the school to complete her DBS check and is expected to be voted in on the 6th July.
 - Stephen Andrews advised that the new GCC cabinet member responsible for minerals (Cllr Ashley Bowkett) will attend a site visit at Kempsford Quarry on the 17th July and suggested it would be helpful if you could attend? Unfortunately, I will be overseas.
 - The Clerk asked if councillors still have an annual fund for small highways projects as we were hoping this could possibly be used to cut back the class 5 highway from Ham Lane to the Hannington Road? Sadly, this was removed under the current administration. I suggest you ask your local Highways Manager where it is in the current program of works.
8. **Local District Councillor's Report** – Not present.
9. **Planning, Policies & Licensing:**

Ref.	Location	Proposal	Decision
24/03332/FUL	The Lakes Bar and Kitchen Claydon Pike	Retention of tented structure accommodating a restaurant visitor centre and standalone dog wash structure and the erection of a single storey clubhouse building with associated kitchen, plant and storage and other infrastructure, including hard and soft landscaping and parking – New information	Comment to be submitted for suggested condition on management of Country Park
- To note** – The planning refusal for 54 homes at land north of The Wern, Lechlade has been overturned by the Planning Inspectorate at appeal. Despite recognising elements of harm, the Inspector concluded that the benefits of delivering housing outweighed the identified harm.
10. **Consultations:**
 1. GCC Local Transport Plan – Debbie Watson and the Clerk have looked at the survey questions which are very much focused on an individual's opinion, and it was agreed that the online survey is not set

- out in a format that a Parish Council can respond to. Stephen Andrews to raise this with the Gloucestershire Association of Local Councils as this is the second survey of this nature from GCC.
2. Neighbourhood CIL for local infrastructure projects – This could potentially be used for progressing the multi-user path project and it was agreed to discuss with Lechlade and Fairford Town Councils in order for a bid to be submitted.

11. Kempsford Parish Council

1. Impact of operations at RAF Fairford –

The main issues are-

- Noise
- Air pollution
- Littering

Stephen Andrews advised of the work he has been doing –

I will be meeting with Phil Measures, Director of Environmental at Publica, tomorrow. The aim is to obtain as much evidence as possible whilst the operations continue.

A Dunfield resident has put together some useful information including a sound map which is done for other RAF stations, but not here. According to the rules which existing up until 2022, if this had been an operational base with B1B's he should have been offered the purchase of his house by the RAF due to noise.

What we are trying to establish is that there are things that can be done, for instance noise baffles, which are transportable.

As reported at the Annual Parish Meeting, the Base Commander agreed to look in to pollution measurements, and his subsequent comment is that he can only do that on-base. Environmental health checks are done around other RAF bases, so why not here?

Contact has been made with the Forward Planning Officer at CDC advising that this type of mapping should be undertaken to assist the Local Plan sites determination. A planning document for a US Air Base where B1B's are based recognises zonal constraints, and it may be that a similar document should exist for here.

I have also reached out to the Wiltshire County Councillor for the neighbouring area, including Marston Meysey, to see what they are doing but have not had a response yet.

With regards to all these issues, our MP is probably the only person who can do something about them. I believe the next approach is to meet with the handful of residents who have been very active in gathering evidence and then follow up with a general meeting for all parishioners.

2. Updates from meetings attended and working groups –

- Lake 104 meeting - Stephen Andrews attended a meeting with the owner and new person responsible for managing the development. The discussions were focused on footpaths, which at present, is the only thing they can move forward on.
- Community Speed Watch – Gloucestershire Police have confirmed their continued support for the CSW and ASW schemes in place despite what was announced at a recent GCC Cabinet meeting. On this basis it was agreed to renew the data subscription for the NEB camera which is due shortly.

The problem with speeding vehicles related to RAF Fairford have been reported. The Wing Commander has asked the MOD Police to request data from Gloucestershire Police on the related vehicle incidents we submit. Offenders could have their driving privileges removed. Steve Bruton suggested we check that the Base drivers are aware that vehicle speeds are displayed in mph and not kph.

- Karen Saunders reported that she was unable to attend the Village Hall meeting last week, and will circulate the minutes when received. I know they are looking to organise a Scalextric evening. The football screening evenings will be starting this week. The noticeboard was painted when shut but has been un-stuck now.
- John O'Connell reported on the recent Hazel View Community Facilities Meeting. With regards to finance and how the school's contribution towards maintenance will be paid, Carmen Ballard and the Head Teacher are trying to find out from GCC how this will work.

It was proposed that Sarah Newman may wish to join the committee due to her role as a school governor and to provide a link between the school and the parish council. Sarah agreed to join the committee.

With regards to the fencing quotations, the committee would like to proceed with quotation from Kinsey Premiere Services. The chair asked for a vote on proceeding with the fencing before the transfer is complete – all in favour. A further vote on accepting the quotation from Kinsey Premiere Services – all in favour.

It was agreed to ask a member of the Village Hall committee to join the Hazel View Management committee.

With regards to the land transfer, the Chair advised he has emailed our solicitor but has not received a response.

- Steve Bruton advised that he has written to the Chair of the Canal Trust as an introduction, to advise that he will be the Parish Council representative going forward.
 - Stephen Andrews attended a meeting at Dunfield on the 8th June regarding noise and a follow up meeting with the RAF Fairford Community Relations Advisor the next day.
3. Residents reports to Councillors – There has been a resident's request to have a 40mph speed limit re-introduced on the C124 given the increased HGV usage expected as a result of additional quarrying. A Road Traffic Order costs around £10,000 and would affect both Gloucestershire and Wiltshire Councils.

It was agreed to look at the recent planning application to change the quarry entrance to see if there is anything in it about this and speak to our local highways manager about improving bend signage.

12. Finance

1. The following bills paid between meetings were approved: -

002603	Zurich Municipal (Insurance)	£387.97
	Lloyds Bank (monthly service fee charges)	£8.25

The following bills were approved to be paid: -

002604	Police & Crime Commissioner (ASW ltrs 1/1-31/3 196)	£137.20
002605	Creative Play (UK) Ltd (repairs Whelford play area)	£834.00 inc. VAT
002606	MV Lawrence (Internal Audit)	£250.00
002607	Countrywide Grounds (grass mthly charge)	£332.50 inc. VAT
002608	Busy Fingers Printing (Newsletter Printing)	£94.50
002609	M Dyball t/as Willow Gardening (Kemp. Grass)	£604.80 inc. VAT
002610	Autospeedwatch (NEB camera data renewal)	£214.80 inc. VAT
002611	T Griffin (Exp's - 3 months SSE for Dunfield defib)	£14.62 inc. VAT
002612	T Griffin (wages & use of home)	£992.25
002613	HMRC (Emp'er NI)	£83.59

Receipts since last meeting

Bank Interest	£33.26
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2. Finance Reports – The monthly Finance Report consisting of bills to be paid, receipts received, bank reconciliation and income/expenditure vs budget was received and agreed.
3. Review of Independent Auditor's Report – The Audit Report was circulated prior to the meeting and reviewed. With regards to the recommendations the following was agreed: -
- Financial regulations – updated at May meeting.
 - Online payments – it was agreed that the Clerk enquire about setting up online banking for payments and how this is operated with approval by two councillors.
 - Effectiveness of Internal Audit Policy – to be implemented.
 - Other points noted.
4. Council resolved to approve the Annual Governance Statement for the financial year ending 31st March 2026 and was duly signed by the Chairman and Clerk.
5. Council resolved to approve the accounts for the year ending 31st March 2026 and Accounting Statements and was duly signed by the Chairman and Clerk.

6. SSE Electricity Contract renewal – we have received renewal prices for the electricity supply to the Dunfield defib and Reevey Speed Sign. The daily standing charge will increase to 0.15108096p from 0.13248778p and kWh to 0.3116p from 0.288099. It was agreed to renew the contract for one year.
 7. Pension redeclaration – Following the Clerk confirming she wishes to remain opted out of a pension scheme, the redeclaration of compliance was completed on the 10th June 2026.
 13. Clerks Report –
 - A National Community Speed Watch Day of Action is being held on the 15th July. The Clerk and Karen Saunders will discuss with the Whelford CSW volunteers if a session can be carried out on this day.
 14. Correspondence –
 - All correspondence received via email has been circulated.
 15. To note date of next meeting – Monday 27th July 2026 at 7.00pm at Kempsford Village Hall
- Copies:- Mrs Nugent, Mrs Saunders, Mr O’Connell, Mr Andrews, Mrs Watson, Mrs Newman, Mr Bruton, CD.Cllrs, C.Cllrs.
- Meeting ended at 9.20pm

Appendix A

Kempsford Parish Council - Attendance Report		12 months to: Jun-26
Name	Attendance	Attendance Percentage
Dom Morris (GCC)	5/12	42%
Helene Mansilla (CDC)	2/12	17%
Tristan Wilkinson (CDC)	5/12	42%
John O’Connell (KPC - Vice Chair)	11/12	92%
Christine Nugent (KPC)	8/12	67%
Karen Saunders (KPC)	12/12	100%
Stephen Andrews (KPC)	12/12	100%
Debbie Watson (KPC)	12/12	100%
Sarah Newman (KPC) - joined Apr 26	3/3	100%
Steve Bruton (KPC) - joined Apr 26	3/3	100%